

GI Asset Management Response to COVID-19

With the continued spread of the novel coronavirus (COVID-19) highly likely, we are very keen to ensure the health and wellbeing of our clients, colleagues and staff. We ask that you take extra care in the weeks and months ahead. We have changed our business practices so that they align with government recommendations to help to control the spread of Covid-19. We are constantly monitoring the situation.

Our office in Australia may experience brief interruptions over the coming months. Most recently, from the 17th March 2020 to 20th March 2020 we will be testing our Business Continuity Plan with all our staff working remotely. We encourage any investors looking at accessing statements to ensure that their email addresses are up to date. We advise that there will be a delay in receiving physical statements through post.

We would like to assure you that we are well prepared for a range of possible outcomes. We have a business continuity management plan in place, and we have the capability to implement a range of management systems (eg staff working remotely and accessible via telephone and email, video/teleconferencing etc) to reduce any potential disruption to our services. Investments in a variety of IT systems will mean that switching from on-site to remote working is a seamless transition allowing us to provide the same high-level of service without interruption.

Along with adopting safeguards which meet the official Australian Government COVID-19 Guidelines, we are taking a range of proactive measures, including:

- limiting travel to essential travel only, and advising our people who do not feel comfortable travelling that they are not required to travel (alternative arrangements will be made)
- asking our people who have travelled through any international location categorised as high risk since to self-isolate and work remotely for 14 days when they return
- asking our staff/clients/colleagues who have a suspected or confirmed case of COVID-19, or have been in contact with someone with a suspected case, which may affect our people to contact us immediately

We will continue to carefully monitor the situation and update you with any changes to our preparations.

Best regards

Stephanie Nolan

CEO